

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Behavioral Health	(2) MEETING DATE 8/28/2012	(3) CONTACT/PHONE Kimberly Miramon, Behavioral Health (805) 788-2932	
(4) SUBJECT Request to approve the FY 2012-13 renewal contract (Clerk's File) with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.			
(5) RECOMMENDED ACTION It is recommended that your Board approve and direct the Chairperson to sign the FY 2012-13 renewal contract with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.			
(6) FUNDING SOURCE(S) Federal, State, Private Insurance, Fund Center 166 Behavioral Health County General Fund	(7) CURRENT YEAR FINANCIAL IMPACT \$383,405	(8) ANNUAL FINANCIAL IMPACT \$383,405	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001194		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date _9-6-11 Item A-16_____	
(17) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Jeff Hamm, Health Agency Director
Karen Baylor, Ph.D. LMFT, Behavioral Health Administrator

DATE: 8/28/2012

SUBJECT: Request to approve the FY 2012-13 renewal contract (Clerk's File) with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.

RECOMMENDATION

It is recommended that your Board approve and direct the Chairperson to sign the FY 2012-13 renewal contract with Dignity Health d.b.a. French Hospital Medical Center in an amount not to exceed \$383,405 to provide ancillary services for the County's Behavioral Health Psychiatric Health Facility.

DISCUSSION

Since 2003, French Hospital has provided ancillary services to the County's Behavioral Health Psychiatric Health Facility (PHF). The contract includes Dietetic, Environmental, and Laboratory services which are designed to meet standards prescribed by the State Department of Health Care Services.

The contractor assumes responsibility for the management of an organized hospital dietary service to patients. The contractor will provide qualified and trained staff to prepare and serve meals and supervise nutritional aspects of patient care. The Director of Food and Dietary Services at French Hospital ensures that food and dietetic services provided to the PHF are of good quality in accordance with established policies and procedures. A qualified dietician consultant is available upon request to perform dietary assessments, diet instruction and counseling as needed for patients and their families. The contractor also agrees to conduct a quality assurance program and report results to the PHF Administration.

In addition to dietary services, the contractor provides environmental services, seven days per week, for housekeeping and maintenance of the 6,760 square feet facility. Environmental Services employees follow the standard operating procedures contained in the French Hospital Housekeeping Manual. The PHF Nursing Supervisor monitors cleanliness of the facility and communicates with French Hospital's Housekeeping Supervisor to ensure that no duties are neglected. French Hospital's Housekeeping Supervisor is expected to visit the PHF at least quarterly to monitor the quality of the work performed, evaluate the condition of the unit, and ensure that employees are using the appropriate personal protective equipment necessary for their safety.

French Hospital currently provides both routine and emergency laboratory services for patients admitted to the PHF on weekends and holidays. For FY 2012-13 French Hospital's laboratory services for the PHF will be expanded to include weekdays in addition to continuing services on weekends and holidays. Routine laboratory blood draws are ordered by a physician for all patients admitted to the PHF. Timely laboratory test results are vital for determining the most appropriate treatment and medication regimens for patients whose previous medical histories may be unknown at the time of admission.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the contract as to form and legal effect.

FINANCIAL CONSIDERATIONS

The FY 2012-13 Behavioral Health Adopted Budget includes \$383,405 for ancillary services to be provided to the PHF by French Hospital Medical Center. Dietetic Services costs have increased approximately \$5,000 (6.3%) for the year due to higher per unit food costs. Environmental services costs for housekeeping and custodial services are budgeted at the contract maximum amount, but the County only pays for actual services that are performed. In FY 2011-12, a combination of lower fees for certain tests and fewer weekend patients resulted in lower than anticipated weekend/holiday laboratory costs. For FY 2012-13, the laboratory portion of the contract has been increased \$65,000 to accommodate weekday laboratory services performed by French Hospital. Consolidating weekday and weekend/holiday laboratory services performed by French Hospital is expected to result in net savings of \$20,000 over the previous weekday laboratory contractor due to lower rates.

Health Agency - Behavioral Health Dignity Health - French Hospital Service Component Comparison

Service	2010-11 Actual	2011-12 Contract	2011-12 Actual	2012-13 Contract
Dietary	\$191,366	\$214,130	\$194,748	\$219,186
Environmental	\$85,242	\$85,267	\$85,275	\$88,375
Laboratory	\$16,615	\$19,008	\$7,196	\$75,844
Total	\$294,281	\$318,405	\$287,218	\$383,405

The number of meals included in the contract supports a PHF average daily client census of twelve. This meal level has been sufficient to cover the highest average annual daily client census experienced during the last few years. Although the amount budgeted is based on a twelve client census, the department pays only for the number of meals actually provided.

Average Daily Census Comparisons:

Average Daily Census FY 2008-2009	Average Daily Census FY 2009-10	Average Daily Census FY FY 2010-11	Average Daily Census FY FY 2011-12
7.98	9.08	9.30	11.1

RESULTS

For FY 2010-11, 12,692 meals were served at the PHF, while another 13,434 meals were served in FY 2011-12.

In FY 2010-11, 159 patients had blood drawn on a weekend or holiday for tests performed by French Hospital laboratory, and 139 patients had blood drawn by French Hospital laboratory on a weekend or holiday for tests in FY 2011-12. At least three or more laboratory tests are typically performed for each patient.

The services provided through this contract are an intrinsic part of patient care and treatment, and will help to ensure that the PHF is in compliance with all federal and state statutes related to the health and safety of patients.

Ancillary services are essential to PHF operations. Nutritional meals, timely laboratory tests, and a safe, clean environment are all components that are necessary to ensure a quality level of care for patients. The services provided to the PHF by French Hospital Medical Center contribute to county and department goals to promote a healthy, safe community.

ATTACHMENTS

1. Clerk's Filed Statement for Dignity Health contract.